



## FAMILY PLANNING ONLY SERVICES

*A ForwardHealth program of the State of Wisconsin Department of Health Services*

### **What is Family Planning Only Services (FPOS)?**

FPOS is a limited benefit health insurance program offered by the State of Wisconsin that is free for women and men in need of birth control and reproductive healthcare. If you apply and qualify, all of the covered services you receive at a certified provider, such as Essential Health Clinic, will be at no charge to you. If you need follow-up services, you could receive them at low or no charge from another certified provider that accepts this insurance.

### **What are some of the covered services?**

- Exams and pap tests
- Most contraceptives
- Pregnancy testing
- Infection testing & treatment
- Voluntary sterilization\*
- Follow up services for abnormal pap tests (if the tests were done while enrolled in the program).\*

If you choose to receive extra services that are not covered by this program, or if you go to a provider that doesn't accept this insurance, you will have to pay.

*\*Essential Health Clinic does not perform sterilizations or follow up services for abnormal pap tests.*

### **To qualify you must:**

- Be of child-bearing age (usually 15-51)
- Be a Wisconsin resident and U.S. citizen ( or legal resident for 5 years)
- Have a gross individual income of less than 300% of the federal poverty level
- Be receiving routine contraceptive management or related services
- Not be pregnant or seeking pregnancy
- Not have had a tubal ligation, hysterectomy, or vasectomy
- Not be enrolled in any BadgerCare Plus or Medicaid Program

### **Temporary coverage**

As a certified provider, Essential Health Clinic staff can help you complete a simple application for temporary insurance that would begin the same day the application is completed. Temporary coverage lasts from the day you enroll until the end of the following month. This can only be done once every 12 months.

### **Continuing coverage**

In order to have a full year of coverage in FPOS, you need to complete a different application. Essential Health Clinic staff can help you complete this application online. You may be required to submit proof of citizenship, identity and/or income. Your application is processed by the state of Wisconsin through the Centralized Document Processing Unit (CDPU). They will contact you by mail or phone with any questions or need for further verification regarding your application. A case number will be assigned to you and this is found on any mail from CDPU. Save this number for future reference.





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**How to apply:**

- Essential Health Clinic staff can help complete the application online and assist with any other follow through as needed.
- Online at [access.wi.gov](http://access.wi.gov) and click on “Apply for Benefits.” (Please be sure to write down your User name and Password)
- Your local agency can assist you with applying by mail, fax, phone, or in-person. Call (800) 362-3002 for information and assistance.

**Proofs needed for FPOS application:**

- Know your Social Security number
- Photo ID
- Copy of Birth Certificate or Passport (only if born outside of Wisconsin)
- One month of most recent pay stubs or Employment Verification of Earnings (EVFE) for all current jobs
- EVFE for jobs that have ended in the last 3 months

**ForwardHealth card**

The first time applying for any WI ForwardHealth, BadgerCare Plus or Medicaid Program you will receive a card in the mail (ForwardHealth card). Save it for possible use at a pharmacy or other clinic. You will use this card if you are on any other Medicaid or BadgerCare Plus program in the future. For a new ForwardHealth card call (800) 362-3002.

**Once you have applied for FPOS:**

- You should receive a response from Centralized Document Processing Unit (CDPU) with the status of your application within 30 days. It is important to open, review, and follow through with mail or phone requests from CDPU. (If you have your mail sent here, we will open it and call you if anything else is needed.)
- Call Essential Health Clinic or bring to your next visit your case number (found on mail from CDPU).
- It is important to keep your address and name up to date while enrolled in this insurance. If your address or name changes, an Essential Health Clinic staff member will assist with the change report.
- When your coverage is about to expire, you will receive a notice from CDPU. To renew your coverage, bring your renewal letter and one month of most recent pay stubs or Employment Verification Form of Earnings (EVFE) for ALL jobs you have had in the last three months.

**If you receive a request for proof of income for a precious job:**

If that job ended in the last three months:

- The EVFE must be completed and submitted.

If that job ended more than three months ago:

- Simply call the phone number on your letter and explain that your job ended more than three months ago.

**Please call or come in and ask to speak to a Client Liaison with any questions.**

